

# How to *book ice time*

- ✓ Log in to your member's area on [www.cumberlandcurlingclub.ca](http://www.cumberlandcurlingclub.ca); under the right side, select "Book Ice Time." You can also select "Club/Event Calendar" under the "Events" heading.
- ✓ Select your preferred date from the calendar. Available ice time appears as green "Bookable time." Red "Bookable time" is not available.
- ✓ Click the green block and complete the information needed. You will receive a confirmation email with your booking.
- ✓ On the Member's Home page & your schedule, you will see your ice booking.

✦✦ **Always inform the match or daytime director of rescheduled games. They will ensure scoring entry is available for your new slot, and may be able to offer additional ice time options, if available.**



A screenshot of the website's member home page. The navigation bar at the top includes "Home", "Our Club", "Events", "Curling", and "Members Home". The main content area is divided into three columns: "MEMBER INFORMATION", "LEAGUE INFORMATION", and "OTHER". The "MEMBER INFORMATION" column lists: My Information, Edit My Information, My Volunteer Interests, My Sparring Availability, My Teams, My Event Registrations, and My Ice Bookings. The "LEAGUE INFORMATION" column lists: Teams, Schedules, Standings, and Find a Spare. The "OTHER" column lists: Being a Concierge, Member Search, Free Agent Listing, Book Ice Time, Past Member Emails, and Club Constitution. A red arrow points from the "Book Ice Time" link to a yellow callout box that says "Can't see any blocks to book? Ensure you're logged in!".